

FY15 State Priority Application Guidelines

What's new for the FY2015 grant? (same as for Perkins)

- All projects will be submitted through **ADEConnect** in the new grants management system. The link is found on the upper right hand corner of the ADE homepage at www.azed.gov.
- **CTE State Priority Grant Application Checklist** that will communicate feedback to the LEA on information to include in each area of the application and revisions that need to be made prior to approval.
- **Sections Page:** Displays all of the related pages of the funding application.
- **Sections-Status:** Displays the current status and next possible status. Check the Address Book in the grant system to identify LEA Assigned Roles.
 - Not Started
 - Draft Started
 - Draft Completed
 - LEA Business Manager Approved-Designated role by LEA
 - LEA Authorized Representative Approved-Designated role by LEA. Submitted to ADE
 - SEA CTE Federal Perkins Program Specialist Approved
 - SEA CTE Federal Perkins Director Approved. Final approval for LEA.
- **Approval:** All funding applications must go through all status changes above to receive final approval. Two levels at the district and two levels at the state. ***Draft Completed does not send the application to ADE. The LEA Business Manager and LEA Authorized Representative must approve first.***
- **No Rejection:** Not Approved is used instead of "rejected".

The State Priority Puzzle Piece

- State Priority grant application must be submitted by June 15, 2014 using 60% of the FY2014 allocation.
- Budget pages must provide information in the narrative descriptions of the Budget Details page
 - Refer to specifics on application checklist
 - Supplies can be listed as "Instructional Supplies for Approved CTE Programs".
 - Capital outlay must include description, program and site.
- Starting August 16, the district will amend the application based on the FY15 final state funding allocation.
- All FY2015 State Priority grants must have final approval by October 1 to receive funding for FY2015.

State Priority Grant Coding for CTSO Funding

State priority grants have much more leeway in CTSO expenditures. The following are examples of allowable expenditures:

- Student Transportation- 2000-6500
- Student Food and Hotel Costs 1000-6800
- Teacher Stipend for Chaperoning 1000-6100
- Student registrations 1000-6800
- CTSO Program fees up to minimum 1000-6800 (list by program/CTSO/site)
- CTSO Advisor Stipend 1000-6100
- Supplies and equipment for CTSO instructional and competitive purposes 1000-6600 or 1000-6700
- Student CTSO apparel to loan 1000-6800
- Student affiliation fees 1000-6800